

Townhall
December 6, 2018

The Mannington Township Committee meeting was called to order by Mayor Asay at 7:04 PM. The following were in attendance: Asay, Patrick, Emel, Horner, Mitchell, Bowman, Carmer, resident Patti Davis.

Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

After review of the bill list, Mayor asked CFO why payroll checks were bought if they are not needed due to direct deposit. This was discussed at the December 2017 meeting. As Bowman was not employed by Mannington at that time, she will make a note not to purchase payroll checks in the future.

Motion was made by Patrick, seconded by Emel, approving the attached bill list for payment. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

Beginning with computer check number 15549, ending computer check number 15590. Beginning with payroll check number 5791, ending payroll check number 5830.

Community Healthcare Assoc.

12/6/18	ck#1016	\$ 486.00	William L. Horner, Esquire
12/6/18	ck#1017	\$ 4,092.91	McManimon, Scotland & Bauman

Capital

12/6/18	ck#1051	\$ 552.50	Fralinger Engineering, PA
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Storm Recovery Trust

12/6/18	ck#1052	\$ 14.99	E. Mitchell, Cust. Petty Cash
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Unemployment Trust

12/6/18	ck#1034	\$ 5,849.28	NJ Department of Labor
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CFO submitted a Summary Budget Status as of December 5, 2018 and a Report of Reconciled Cash Balances for the month ending October 31, 2018. Mayor noted on the Reconciled Balance Sheet, the Certificate of Deposit is with Franklin Bank and not the First National Bank of Elmer.

Motion was made by Emel, seconded by Patrick, approving the minutes for the meetings held on 10/4/18, 10/22/18, and 11/1/18. Motion carried.

ZONING REPORT: Carmer gave a written and verbal report for November 2018. Report filed. Carmer reported the Zane hearing was held today (12/6/18). Mr. Zane has the Public Defender and Mrs. Zane has an attorney. As there was not time for closing arguments, they are scheduled for December 20th at Noon.

NEW BUSINESS:

Motion was made by Patrick, seconded by Emel, passing the following-named ordinance on first reading. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

ORDINANCE NO. 18-09

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED
"AN ORDINANCE FIXING AND CONFIRMING THE SALARIES AND
COMPENSATIONS OF CERTAIN APPOINTIVE AND ELECTIVE OFFICERS
AND EMPLOYEES OF THE TOWNSHIP OF MANNINGTON IN THE COUNTY
OF SALEM, NEW JERSEY BEGINNING JANUARY 1, 1968", ADOPTED FEBRUARY 22, 1968
AND THE AMENDMENTS AND SUPPLEMENTS TO SAID ORDINANCE**

A Public Hearing on the above-named ordinance was set for December 17, 2018 at 5:30 pm.

Resolution to Cancel Certain Capital Improvement Appropriation Balances was tabled by the Committee.

Motion was made by Patrick, seconded by Emel, approving of the 2019 Mid Salem County Municipal Court MOU. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Motion carried.

RESOLUTION

**ESTABLISHING DISPOSAL RATES FOR RESIDENTS TIRES
PICKED UP BY MANNINGTON TOWNSHIP AND DISPOSED OF AT
SALEM COUNTY IMPROVEMENT AUTHORITY**

WHEREAS, effective January 1, 2019 the Salem County Improvement Authority increased rates for tire disposal; and

WHEREAS, the Mannington Township Public Works Department picks up and transports residents tires for disposal at the Salem County Improvement Authority, and

WHEREAS, it is the policy of the Township of Mannington to collect a tire disposal fee from all residents requesting this service in advance of such pick up and transport.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Mannington, in the County of Salem, State of New Jersey, that beginning January 1, 2019 the rates for Mannington Township tire pick-up, transport and disposal are as follows:

Auto Tires without Rim: \$ 6.00 each
Auto Tires with Rims: \$ 7.00 each
Truck Tires without Rims: \$13.00 each
Truck Tires with Rims: \$20.00 each

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

**MANNINGTON TOWNSHIP
RESOLUTION
FORM 1B**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Mannington, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Salem;

NOW, THEREFORE, BE IT RESOLVED by the Township of Mannington, County of Salem, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Mannington Municipal Alliance grant for fiscal year 2020 in the amount of:

DEDR	\$3,879.00
Cash Match	\$ 970.00
In-Kind	<u>\$2,909.00</u>
Total Budget:	\$7,758.00

- The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

MANNINGTON TOWNSHIP

RESOLUTION AUTHORIZING CANCELLATION OF CERTAIN PROPERTY TAXES WITH DELINQUENT BALANCES FOR TAX YEAR 2018 UNDER \$10.00 OR LESS

WHEREAS, the governing body of the Township of Mannington finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars; and

WHEREAS, the governing body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars; and

WHEREAS, the governing body further finds and declares that it is in the best interest of the citizens of the Township of Mannington for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars in accordance with N.J.S.A. 40A:5-17.1;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Mannington, County of Salem, and State of New Jersey, that Municipal Tax Collector, Suzanne D. Pierce, is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten (\$10.00) Dollars during the calendar year of 2018 in accordance with N.J.S.A. 40A:5-17.1.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

**MANNINGTON TOWNSHIP
RESOLUTION
TRANSFER OF FUNDS**

WHEREAS, various 2018 bills have been presented for payment; and

WHEREAS, it is determined by the Chief Financial Officer that sufficient funds are not available to cover the cost of the bills presented for payment in the respective appropriation;

WHEREAS, *N.J.S.A. 40A:4-58* provides the transfer of the amount during the last months of the Fiscal Year any excess from any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Mannington Township that the transfers in the amount of \$1,665.00 between the 2018 Budget Appropriations as follows:

Transfer From:		
Account	Name	Amount
8-01- -105-202	Defensive Law Suits	\$1,915.00
Transfer To:		
8-01- -102-111	Fin Admin S&W	\$5.00
8-01- -105-201	Legal OE	\$1,500.00
8-01- -109-201	Building & Gds OE	\$250.00
8-01- -110-111	Planning Bd S&W	\$5.00
8-01- -118-111	Housing Official S&W	\$40.00
8-01- -119-111	Emergency Mgmt S&W	\$5.00
8-01- -120-111	Zoning Official S&W	\$50.00
8-01- -123-202	Recycling Tax Approp.	\$50.00
8-01- -125-111	Board of Health S&W	\$5.00
8-01- -130-204	Fuel Oil/Propane OE	\$5.00

PUBLIC WORKS REPORT:

Patrick gave a verbal report. Patrick also reported on receiving one quote for the demolition projects. A quote from Central Contracting Services was received on November 30, 2018. Motion was made by Asay, seconded by Emel, to reject the lone quote. Motion carried. The quote was not accepted as the price was substantially higher than anticipated and the budgeted amount for demolition. The Committee discussed alternatives including the cost effectiveness of doing the work in-house.

Asay asked the Committee if they were interested in possibly installing two light poles on the other side of the parking lot near the Emergency Management Building. If so, he would continue to do research. The Committee agreed that they were all interested. Asay has been in contact with Billows Electric, the same company as the Township used for the other four light poles.

CORRESPONDENCE :

A copy of Eighth Order of Amendment in the Matter of the Application of Verizon NJ, Inc. for Renewal of a System-Wide Cable Television Franchise, Docket No. CE13080756, was received. In summary, the Board of Public Utilities included the Township of Mannington in the Eighth Amendment, adding them to an existing System-wide Cable Television Franchise. The Order shall be effective on November 8, 2018.

Salem County Improvement Authority Solid Waste Division sent a new "Tipping Fee" Rate Chart, effective January 1, 2019.

The Salem County Agricultural Development Board is in the process of preserving Block 3, Lot 9, here in Mannington Township and requested to be informed if the Committee would be requiring any addition to the existing Right of Way. Motion was made by Asay, seconded by Emel, that they saw no future change in that right of way. Motion carried.

OTHER BUSINESS :

Asay reported on attending the Economic Development Forum meeting.

He then announced that Close-Out meeting is scheduled for December 17th, 2018, beginning at 5:30 pm. Joe Baumann and Michael Sullivan will be in attendance to discuss the Redevelopment Plan.

Patrick inquired if the offices could close on Christmas Eve day, as it falls on a Monday. Motion was made by Patrick, seconded by Emel, to close all Township Offices/Departments on Monday, December 24th, 2018. If it snows, Public Works employees will not be paid overtime if they have to come in to plow, unless they are working over eight hours. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

Horner spoke on the recent OPRA request litigation. He also mentioned the marijuana law and the possible opportunity to opt out by ordinance. He feels the Township should wait until the law actually comes out as there will be more details available that may need to be incorporated into the ordinance.

He informed the Committee that cell tower providers now have more rights to enter right-of-ways. He will draft an ordinance for the Committee to consider for early 2019.

The Municipal Land Use Law has some changes regarding Performance and Maintenance Guarantees that Horner would like to update the Township's Ordinance to reflect.

The Committee recommended to Patrick to look into a grappler/claw for the Kubota to discuss at the December 17, 2018 meeting.

PUBLIC COMMENT:

Public Comment period was opened and closed by regular motion with no comments.

The following reports were filed:

The Collector reported receipts for November in the amount of \$815,354.93.

Mid-Salem County Court submitted a check in the amount of \$1,796.11 for fines received in November.

Registrar's receipts for November totaled \$1,512.30.

There were two (2) dog license's issued in November with receipts totaling \$42.00.

CFO reported receipts of \$855,951.08 for the month of November.

There being no further business to transact, the mayor adjourned the meeting at 8:40 PM by regular motion. Motion carried.

Respectfully Submitted,

December 3, 2018 NO QUORUM

December 10, 2018 NO QUORUM

Esther A. Mitchell, Clerk