

Townhall  
July 24, 2023

The Mannington Township Committee meeting was called to order by Mayor Asay at 5:31 PM. The following were in attendance: Asay, Dunham, Patrick, Horner, Davis, and Elwell.

**SUNSHINE CERTIFICATION**

Deputy Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

**BILLS FOR PAYMENT:**

Motion was made by Dunham, seconded by Patrick, approving the attached bill list for payment.

Asay - yes      Dunham - yes      Patrick - yes

Mayor Asay spoke about the movement of money in the First National Bank of Elmer.

CFO submitted a Summary Budget Status Report as of July 24, 2023 and a Report of Reconciled Cash Balances for the month ending June 30, 2023.

**NEW BUSINESS:**

Mayor Asay read the agreement between the Township of Mannington and The County Salem, Board of Elections, for the ballot box & surveillance camera. A motion was made by Dunham, seconded by Patrick to accept agreement. Motion carried.

Mayor Asay read a proposal from Carl Gaskill, Fralinger Engineering for Engineering, Surveying and Inspection/Contract Administration Services for the Mannington Yorktown Road Resurfacing - LTPF Program. A motion was made Dunham, seconded by Patrick to accept proposal. Roll Call vote as follows:

Asay - yes      Dunhan - yes      Patrick - yes

Motion was made by Patrick, seconded by Dunham, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP RESOLUTION ACCEPTING  
RESIGNATION OF PUBLIC WORKS EMPLOYEE**

**BE IT RESOLVED**, by the Township Committee of the Township of Mannington that it hereby accepts the resignation of Robert Burden, Jr., a Public Works employee, effective July 14, 2023. Duly adopted by the Township Committee of the Township of Mannington at a regular meeting held on July 24, 2024.

Mayor Asay reviewed the updated changes for the 2023 MOU for Salem County Municipal Court, Woodstown - Mannington - Elmer - Quinton - Oldmans; this version is modified to include a change of Prosecutor from Arbittier to Vigilante (Interim), resulting from the resignation of Prosecutor Arbittier in June 2023. A motion was made by Patrick, seconded by Dunham to accept the change. Roll call vote as follows:

Asay - yes                      Dunham - yes                      Patrick - yes

Mayor Asay reviewed the appraisal quotes for the Hassler Farm; Molinari & Associates, P.C. for \$2,400.00 and T. W. Sheehan & Associates, LLC for \$2,350.00.

A motion was made by Dunham, seconded by Patrick, to accept both quotes. Roll call vote as follows:

Asay - yes                      Dunham - yes                      Patrick - yes

**CORRESPONDENCE :**

1. Summary of Bid & Bid Award Recommendations, 2023 Oil & Stone Program was received from Carl Gaskill, Fralinger Engineering PA. The township received one bid, submitted was by Asphalt Industries, Inc., in the amount of \$147,249.20.

Motion was made by Patrick, seconded by Dunham, adopting the following resolution.

Asay -yes                      Dunham - yes                      Partick - yes

**MANNINGTON TOWNSHIP**

**RESOLUTION ACCEPTING BID OF  
ASPHALT INDUSTRIES, INC. FOR  
2023 OIL & STONE PROGRAM**

**WHEREAS**, the Township of Mannington issued an invitation for bids to be received on or before July 18, 2023 (11:00 a.m.) for the Township’s project known as “2023 Oil & Stone Program” as set forth in the requirements and specifications prepared by the Township Engineer, Carl R. Gaskill, P.E., P.L.S., P.P., & C.M.E., of Fralinger Engineering, P.A. (the “Invitation to Bid”); and

**WHEREAS**, the Township received one (1) bid in response to the Invitation to Bid, which response was submitted by Asphalt Industries, Inc., before the specified deadline; and

**WHEREAS**, the Township Engineer has issued correspondence dated July 18, 2023, by which he has confirmed that the low bid was submitted by Asphalt Industries, Inc., in the amount of \$147,249.20, and by which he has approved the types and quantities of materials proposed in that low bid, all as more particularly set forth in his Bid Summary that was provided with the correspondence; and

**WHEREAS**, based on the above, the Township Engineer has recommended in his aforesaid correspondence that the Base Bid should be awarded to Asphalt Industries, Inc., in the amount of \$147,249.20, subject to the Township Solicitor’s review and approval of the bid documents for compliance with bidding requirements, and the Township Treasurer’s certification of available funds; and

**WHEREAS**, the Township Solicitor has reviewed and approved the bid documents of the low bidder Asphalt Industries, Inc., for compliance with the bidding requirements, as confirmed in his email to the Township Deputy Clerk dated July 24, 2023;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mannington, in the County of Salem and State of New Jersey, that the Base Bid of Asphalt Industries, Inc., in the amount of \$147,249.20, for the Township’s project known as “2023 Oil & Stone Program,” is hereby accepted by the Township Committee subject to the Township Solicitor’s approval of a contract and related documents consistent with the requirements and specifications set forth in the Invitation to Bid and otherwise as required by law; the Township’s insurers’ and/or Risk Management Officer’s confirmation that all insurance requirements of the Invitation to Bid are satisfied; and the Township Treasurer’s certification of available funds; and

**BE IT FURTHER RESOLVED**, that the Mannington Township Mayor or Deputy Mayor, and the Mannington Township Clerk or Deputy Clerk, are hereby authorized to sign a contract with of Asphalt Industries, Inc., for the Township’s project known as “2023 Oil & Stone Program” after the Township Clerk receives the aforesaid contract approval, insurance confirmation, and certification of funds.

The undersigned Mayor of Mannington Township hereby certifies the above as a true copy of a resolution adopted by the Mannington Township Committee on **July 24, 2023**.

2. NJ DOT sent correspondence in regards to Guiderail Replacement South Contract 6, NJDOT Project.

**ZONING REPORT:**

A written Zoning Report for the month of July 2023 was submitted by Schmid.

**OTHER BUSINESS:**

1. Mayor Asay and Bill Horner reported on the status of the SCADB - SOE's for special events including receiving permission from the proper domain/agency. Township ordinances still apply. There is a hearing scheduled for July 26, 2023 which may be postponed; however, Bill requested to attend the meeting to represent the township and give input, if needed. Committee approved Horner's request to attend the hearing. A motion was made by Patrick, seconded by Dunham, allowing Horner to attend and represent the township at the hearing. Motion carried.
2. There will be a presentation and discussion of the Special Occasion Events permit on October 12, 2023, at the Planning Board meeting, with Michael Sullivan and Bill Horner. Mayor Asay will also invite Katie Mazzella, our SADC Representative.
3. Mayor Asay questioned/suggested may be looking into purchasing a 450/550 gas rather than diesel truck for public works. Ask that the Committee members think about.
4. Mayor Asay would like to purchase two "NO TRUCKS" signs to be put up at each end of DuBois Road; he spoke with the owner of the truck company about the trucks using the road but they continue to do so. A motion was made by Patrick, seconded by Dunham to make purchase. Motion carried.

**CLOSED SESSION RESOLUTION:**

Motion was made by Dunham, seconded by Patrick, adopting the following resolution: Motion carried.

**MANNINGTON TOWNSHIP COMMITTEE  
RESOLUTION FOR CLOSED SESSION  
(July 24, 2023)**

WHEREAS, the Mannington Township Committee will now conduct a closed session for discussions from which the public may be lawfully excluded pursuant to the Open Public Meetings Act (*N.J.S.A. 10:4-6, et seq.*);

NOW, THEREFORE, BE IT RESOLVED, by the Mannington Township Committee, as follows:

1. The public shall be excluded from the closed session discussions which are the subject of this resolution.
2. The general nature of the subjects to be discussed during the closed session is as follows: **Matters relating to contract negotiations and the possible hiring of a Public Works employee by the Township Committee, and matters relating thereto that fall within the attorney-client privilege to the extent that confidentiality is required in order for the Township Solicitor to exercise his ethical duties as a lawyer.**
3. The discussions conducted during the closed session will be disclosed to the public as follows:
  - a. with respect to matters involving pending or anticipated litigation, after such matters have been resolved and any periods of appeal have expired;
  - b. with respect to other matters, when the need for confidentiality no longer exists.
4. No action will be taken during the closed session, but action may be taken following the closed session.

I hereby certify that the above is a true copy of a resolution adopted by the Mannington Township Committee at a meeting held on **July 24, 2023.**

**REPORTS :**

The following reports were filed:

Tax Collector reported receipts for July in the amount of \$834,865.27.

Mid-Salem County Court submitted one (1) check in the amount of \$1,157.78 for fines received in July.

Registrar's receipts for July totaled \$1,636.70.

There was one (1) dog license issued in July with receipts totaling \$21.00.

Finance reported receipts of \$146,400.90 for the month of July.

There being no further business to transact, motion was made by Patrick, seconded by Dunham, adjourning the meeting at 6:35 PM.

Respectfully Submitted,

Patti L. Davis, Deputy Clerk

**July 31, 2023 NO QUORUM**  
**August 7, 2023 NO QUORUM**  
**August 14, 2023 NO QUORUM**  
**August 21, 2023 NO QUORUM**