

**MANNINGTON TOWNSHIP**

**ORDINANCE NO. 23-03**

**AN ORDINANCE AUTHORIZING THE MANNINGTON TOWNSHIP MUNICIPAL CLERK TO ACCEPT AND FILE DOCUMENTS PROVIDED TO MANNINGTON TOWNSHIP PURSUANT TO *N.J.S.A. 40A:10A-2***

**WHEREAS**, *N.J.S.A. 40A:10A-2.a.* provides that the owner of a business, owner of a rental unit or units, and the owner of a multi-family home of four or fewer units, one of which is owner occupied, shall annually register the certificate of insurance demonstrating compliance with *N.J.S.A. 40A:10A-1* with the municipality in which the business, rental units, or multi-family home is located; and

**WHEREAS**, the Mannington Township Committee has deemed it appropriate to authorize the Mannington Township Clerk to receive documents that are provided to Mannington Township pursuant to *N.J.S.A. 40A:10A-2.a.*, and to file such documents with reference to the calendar year in which they are provided, with such other sub-filing and/or cross-indexing as the Clerk may, from time to time, deem reasonable and appropriate, provided that neither the Clerk nor any other Mannington Township employee, official or representative shall be responsible for monitoring or enforcing compliance with the certificate of insurance registration requirements of *N.J.S.A. 40A:10A-2.a.*, and further provided that neither the Clerk nor any other Mannington Township employee, official or representative shall be responsible for reviewing documents for compliance with, or otherwise enforcing the requirements of, *N.J.S.A. 40A:10A-1*;

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Mannington, in the County of Salem, State of New Jersey, as follows:

1. Chapter 64 “Housing Standards” of the Mannington Township Code is hereby amended to include the following Article IV “Registration of Certificates of Insurance”:

ARTICLE IV Registration of Certificates of Insurance

§ 64-22 Registration of Certificates of Insurance

If any person provides an original or a copy of a document to Mannington Township pursuant to the certificate of insurance registration requirements of *N.J.S.A. 40A:10A-2.a.* (which law provides that the owner of a business, owner of a rental unit or units, and the owner of a multi-family home of four or fewer units, one of which is owner occupied, shall annually register the certificate of insurance demonstrating compliance with *N.J.S.A. 40A:10A-1* with the municipality in which the business, rental units, or multi-family home is located), the Mannington Township Clerk shall file such original or copy with reference to the calendar year during which it is provided, with such other subfiling and/or cross-indexing as the Clerk may, from time to time, deem reasonable and appropriate.

§ 64-23 No Responsibility for Enforcing Certificate of Insurance Registration Requirements

Neither the Mannington Township Clerk nor any other Mannington Township employee, official or representative shall be responsible for monitoring or enforcing compliance with the certificate of insurance registration requirements of *N.J.S.A. 40A:10A-2.a*. A person's failure to comply with *N.J.S.A. 40A:10A-2.a* shall not be deemed a violation of any provision of the Mannington Township Code.

§ 64-24 No Responsibility for Enforcing Certificate of Insurance Requirements

Neither the Mannington Township Clerk nor any other Mannington Township employee, official or representative shall be responsible for reviewing documents or copies of documents provided pursuant to § 64-22, above, for compliance with, or for otherwise enforcing the requirements of, *N.J.S.A. 40A:10A-1*. A person's failure to comply with *N.J.S.A. 40A:10A-1* shall not be deemed a violation of any provision of the Mannington Township Code.

§ 64-25 No Fee

No fee shall be required for providing an original or a copy of a document to Mannington Township pursuant to § 64-22, above.

2. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, such adjudication shall apply only to the section, paragraph subsection, clause or provision so adjudged, and the remainder of the Ordinance shall be deemed valid and effective.
3. Any article, section, paragraph, subsection, clause, or other provision of the Mannington Township Code that is inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.
4. This Ordinance shall take effect immediately following adoption and publication in accordance with the laws of the State of New Jersey.

*[remainder of page intentionally left blank]*

**NOTICE**

Notice is hereby given that the foregoing proposed Ordinance No. 23-03 was introduced and passed on first reading by the Township Committee of the Township of Mannington, County of Salem, State of New Jersey, at a regularly scheduled meeting held on June 1, 2023. A second reading and public hearing on the foregoing Ordinance will be conducted by the Township Committee at a regularly scheduled meeting to be held on July 6, 2023, at 5:30 p.m., in the Mannington Town Hall, 491 Route 45, Mannington Township, New Jersey, after which the Ordinance will be considered for final passage

ATTEST:

/s/Esther A. Mitchell, Township Clerk

/s/Donald C. Asay, Mayor

**CERTIFICATION**

I hereby certify the above to be a true copy of an Ordinance introduced and passed by the Mannington Township Committee on second reading following a public hearing at a regular meeting held on July 6, 2023.

/s/Esther A. Mitchell, Township Clerk

**ADOPTED: 7/6/2023**