

Townhall
May 4, 2023

The Mannington Township Committee meeting was called to order by Mayor Asay at 5:30 PM. The following were in attendance: Asay, Dunham, Patrick, Horner, Mitchell, Davis, Elwell, and township resident Richard Eber, Jr.

SUNSHINE CERTIFICATION

Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

BILLS FOR PAYMENT:

Motion was made by Patrick, seconded by Dunham, approving the attached bill list for payment.

Asay - yes Dunham - yes Patrick - yes

CFO submitted Summary Budget Status Reports as of May 4, 2023 for the 2023 Temporary Budget. Elwell also submitted was a Report of Reconciled Cash Balances for the month ending February 31, 2023.

APPROVAL OF MINUTES:

Motion was made by Patrick, seconded by Dunham, approving of the minutes for the regular Township Committee meeting held on 4/2/2023. Motion carried.

OLD/NEW BUSINESS:

Motion was made by Dunham, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes Dunham - yes Dunham - yes

**MANNINGTON TOWNSHIP
RESOLUTION FOR LOCAL EXAMINATION**

WHEREAS, *N.J.S.A. 40A:4-78b* has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, *N.J.A.C. 5:30-7* was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to *N.J.A.C. 5:30-7.2 thru 7.5* the Township of Mannington has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief

Financial Officer has determined that the Township of Mannington meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mannington that in accordance with *N.J.A.C. 5:30-7.6 a & b* and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve of uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to *N.J.S.A. 40A:4-45.2* and appropriations for exceptions to limits on appropriations found at *40A:4-45.3 et seq.* are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and *N.J.A.C. 5:30-4* and *5:30-5*.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth,
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of *N.J.S.A. 40A:4-5* shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services.

Motion was made by Patrick, seconded by Dunham, adopting the following resolution. Roll call vote as follows:

Asay - yes Dunham - yes Dunham - yes

MANNINGTON TOWNSHIP
RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, *N.J.S. 40A:4-8, as amended by L.2015, c. 95, § 14, 2015*, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

Motion was made by Patrick, seconded by Dunham, adopting the following resolution. Motion carried.

MANNINGTON TOWNSHIP
RESOLUTION FOR LOCAL EXAMINATION

WHEREAS, *N.J.S.A. 40A:4-78b* has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, *N.J.A.C. 5:30-7* was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to *N.J.A.C. 5:30-7.2 thru 7.5* the Township of Mannington has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Mannington meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mannington that in accordance with *N.J.A.C. 5:30-7.6 a & b* and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve of uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to *N.J.S.A. 40A:4-45.2* and appropriations for exceptions to limits on appropriations found at *40A:4-45.3 et seq.* are fully met (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and *N.J.A.C. 5:30-4* and *5:30-5*.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth,
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of *N.J.S.A. 40A:4-5* shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE Director of the Division of Local Government Services.

Motion was made by Patrick, seconded by Dunham, opening the Public

Hearing for the 2023 Municipal Budget. Motion carried.

As there were no public comments, motion was made by Asay, seconded by Patrick, closing the Public Hearing. Motion carried.

The 2023 Municipal Budget was read by title. Mayor Asay announced there is no local tax increase.

Motion was made by Patrick, seconded by Dunham, adopting the Resolution on Sheet 41 & 42 of the attached 2023 budget document. Roll call vote as follows:

Asay - yes Dunham - yes Patrick - yes

CORRESPONDENCE :

1. The 2022 JIF Safety Incentive Program Award Announcement was read. The township gained \$2,500.00 in a safety grant.

2. Donna Harris, Tax Assessor, submitted a list of tax appeals for the year 2023. Report reviewed and filed. As a note, Township Solicitor, William L. Horner clarified he did not represent any persons listed on the appeal list. Report accepted and filed.

3. Suzanne Pierce, Tax Collector, submitted the Annual Report of Taxes Not Collectible. There were no listings on the report. Report accepted and filed.

4. An employment application was received by Joe F. Catalano, Jr. seeking a Public Works position. As there are no positions available the application was filed.

5. Quotes for the repair of the Public Works Garage and replacement of posts on the entrances of Townhall were received. As other quotes are expected to come in, the quotes will be held.

6. Fralinger Engineering sent an email with the announcement that the Township will receive a Stormwater Grant. The first installment is in the amount of \$25,000.00.

7. Salem County Engineer's Office submitted the procedure for truck traffic control signage/speed restrictions.

8. NJ DOT sent correspondence announcing that applications will now be accepted for the NJDOT Fiscal Year 2024 Municipal Aid Road Program. The deadline for grant submission is July 1st. The Committee discussed a few areas and the Mayor will contact the Township Engineer to see what should be requested.

PUBLIC WORKS REPORT:

Patrick gave a verbal Public Works report for the month.

ZONING REPORT:

A written Zoning Report for the month of April 2023 was submitted by Schmid, and reviewed by Mayor Asay.

OTHER BUSINESS:

The Mayor had looked at a truck at Bayshore Ford in Delaware as a possibility for Public Works. After reviewing the specifications, Owens, Foreman of Public Works, determined the said truck was too big, the bed too long, without the needed dump body and liftgate.

The Committee discussed sections of roads for the 2024 Municipal Aid Road Overlay Program and the Township's 2023 Oil & Stone Road Program. For the Municipal Aid grant, the Committee agreed on the section of Mannington-Yorktown Road, from Compromise Road to Hackett Road intersection. For the Township Oil and Stone program, the committee agreed on three (3) miles or less, which consisted of Harris Road-entire length, approx. .5 of a mile, Old Kings Highway from Tide Mill intersection heading north to the end, approx. .6 of a mile, Tide Mill Road from Old Kings Highway heading west to the end of the road near the meadow, approx. .4 mile, Compromise Road, from the south-end at Rt. 45 to Swedes Bridge Road, approx. .6 mile, and Hackett Road from Oechsle to Mannington-Yorktown Road, approx. 1 mile. Mayor Asay will contact Fralinger regarding applying for the agreed-on sections for the grant and preparations for bidding.

Township approval was requested from the Salem County Emergency Operating Center for the landing of a Cooper Medivac Helicopter on May 21st at the Salem Co. Emergency Services Training Academy located at 135 Cemetery Road in the township. The purpose is for a Career Day Presentation for VoTech students. Motion was made by Patrick, seconded by Dunham, with the Committee approving unanimously for the letter to be signed by the Mayor and forwarded.

The Committee congratulated Bill Horner on an article he had written being included in the May 2023 edition of the New Jersey League of Municipalities magazine.

PUBLIC COMMENT:

This portion of the meeting was opened by regular motion. There being no comments, was closed by regular motion.

REPORTS:

The following reports were filed:

Tax Collector reported receipts for April in the amount of \$185,781.58.

Mid-Salem County Court submitted one (1) check in the amount of \$ 915.18 for fines received in April.

Registrar's receipts for April totaled \$1,838.00.

There were eighty-seven (87) dog licenses issued in April with receipts totaling \$1,614.00.

Finance reported receipts of \$192,565.84 for the month of April.

There being no further business to transact, motion was made by Patrick, seconded by Dunham, adjourning the meeting at 6:05 PM.

Respectfully Submitted,

Esther A. Mitchell, Clerk

May 8, 2023 NO QUORUM
May 15, 2023 NO QUORUM