

Townhall
February 2, 2023

The Organization Meeting of the Mannington Township Board of Health was called to order by Secretary, Esther Mitchell, at 6:30 PM with the following present: Donald Asay, Kenny Dunham, Jr., Luke Patrick, Jr., Donna Harris, Esther Mitchell, William L. Horner, Patti Davis, Dave Kitts, and Matthew Cassidy.

Secretary certified that this meeting had been advertised in accordance with the Sunshine Law.

Secretary called for a motion appointing a Chairman and Secretary of the Board of Health for 2023. Motion was made by Patrick, seconded by Asay, appointing Kenneth Dunham, Jr. as Chairman and Esther A. Mitchell as Secretary for 2023. Motion carried.

Chairman Dunham took over the meeting.

Motion was made by Dunham, seconded by Asay, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP BOARD OF HEALTH
RESOLUTION BOH #R-01-2023**

**RESOLUTION DESIGNATING PLACE FOR POSTING AND
NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS
IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

BE IT RESOLVED by the Board of Health of the Township of Mannington, that in compliance with the "Open Public Meetings Act", P.L. 1960, C. 173, it hereby designates the bulletin board located at Townhall as a place for the posting of the Notice of Public Meetings of the Township Committee, as required by the "Open Public Meetings Act".

BE IT FURTHER RESOLVED that South Jersey Times and the Elmer Times, are hereby designated the newspapers to receive notices of public meetings of the Township Committee as required by the "Open Public Meetings Act".

The foregoing newspapers are so designated because they have the greatest likelihood of informing the public within the area of the jurisdiction of the Township and because one of them, South Jersey Times, is the official newspaper designated by the Township Committee.

Motion was made by Dunham, seconded by Asay, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP BOARD OF HEALTH
RESOLUTION BOH #R-02-2023**

**RESOLUTION ESTABLISHING REGULAR MEETINGS FOR
MANNINGTON TOWNSHIP BOARD OF HEALTH IN SALEM COUNTY, NEW JERSEY**

BE IT RESOLVED by the Board of Health of the Township of Mannington, County of Salem, and State of New Jersey:

That regular Board of Health meetings, if needed, will be held prior to scheduled Township Committee meetings according to the attached schedule showing dates and times. Meetings will be held at Mannington Town Hall, 491 Route 45, Mannington, New Jersey 08079.

**SCHEDULED MEETINGS FOR 2023
MANNINGTON TOWNSHIP BOARD OF HEALTH**

All meetings are scheduled to be held at the Mannington Township Municipal Building, 491 Route 45, Mannington Township. Township Committee Board of Health meetings will be at the times specified below.

02/02/23	Board of Health Organization Meeting <i>followed by</i> Township Committee/Bill Meeting	5:30 PM
03/02/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
04/03/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
05/04/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
06/01/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
07/06/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
07/24/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
09/07/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
10/05/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
11/02/23	Township Committee/Bill Meeting/Board of Health	5:30 PM
12/07/23	Township Committee/Bill Meeting/Board of Health	5:30 PM

RABIES CLINIC/DOG CENSUS:

Secretary reported that the Rabies Clinic for 2023 has been scheduled for April 1, 2023, from 9:00 AM to 10:00 AM and will be held at the Township's Public Works Department located at 9 Tide Mill Road. Rachel

Sierra, DVM, is scheduled to administer the inoculations. Clinic workers to date besides Esther Mitchell and Patti Davis have not yet been established.

A dog census for 2023 was discussed and the Board decided to hold off until 2024.

REPORTS:

Dog license receipts for 2022 totaled \$3,677.00. One hundred ninety(190) licenses were sold.

Registrar's receipts for 2022 totaled \$21,530.00.

Births	\$19,705.00
Deaths	1,370.00
Marriages/Civil Unions	112.00
Corrections	343.00

OTHER BUSINESS: None

PUBLIC COMMENT:

Public Comment period was opened and closed by regular motion with no comment from the public.

ADJOURNMENT:

As there was no further business to transact, motion was made by Patrick, Asay, adjourning the meeting at 5:39 PM. Motion carried.

REOPEN MEETING:

Motion was made by Patrick, seconded by Asay to reopen the meeting. Motion carried.

Motion was made by Asay, seconded by Patrick adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP BOARD OF HEALTH
RESOLUTION APPOINTING DEPUTY REGISTRAR**

WHEREAS, *N.J.S.A. 26:8-17* states that the Local Registrar of a Municipality shall appoint a deputy to assist in the normal, day-to-day operation of the office and to act in the Registrar's place in case of absence, disability or death of the Registrar, and

WHEREAS, Patti L. Davis has taken the necessary Registrar courses and has obtained certification as a Certified Municipal Registrar (CMR) in the State of New Jersey, and

WHEREAS, Patti L. Davis has taken the initiative to obtain the required continuing education units (ceu's) to keep her certification active and works with great diligence to follow proper procedures required by the New Jersey State Office of Vital Statistics.

NOW, THEREFORE, BE IT RESOLVED that the Mannington Township Registrar of Vital Statistics, Esther A. Mitchell, reappoint Patti L. Davis as Deputy Registrar for a term of three years beginning April 1, 2023 through March 31, 2026.

ADJOURN:

Motion was made by Patrick, seconded by Asay, adjourning the meeting at 5:41 pm. Motion carried.

Respectfully submitted,

Esther A. Mitchell, Secretary