

Townhall
December 2, 2021

The Mannington Township Committee meeting was called to order by Mayor Asay at 6:30 PM. The following were in attendance: Asay, Patrick, Emel, Horner, Mitchell, Bowman, Carmer, Patti Davis, and Kenny Dunham, Jr. Michael Sullivan, Joe Baumann, and Jeff Surenian arrived to meet with the Committee at 6:55 pm.

Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

Motion was made by Patrick, seconded by Emel, approving the attached bill list for payment. Beginning with computer check number 17068, ending with computer check number 17110. Roll call vote as follows: Asay - yes Patrick - yes Emel - yes

COMMUNITY HEALTHCARE ASSOC.

12/02/2021 ck#1054 \$513.50 McManimon, Scotland & Baumann

PAYROLL FUND

11/10/2021 ck#7046 \$126.16 Mannington Twp. General Fund
11/10/2021 ck#7047 \$ 14.83 Prudential - DCRP
11/24/2021 ck#7048 \$126.16 Mannington Twp. General Fund
11/24/2021 ck#7049 \$ 14.83 Prudential - DCRP

STORM RECOVERY TRUST

12/02/2021 ck#1068 \$ 121.10 H.A. DeHart & Son

CFO submitted a Summary Budget Status Report as of December 2, 2021 and a Report of Reconciled Cash Balances for the month ending October 31, 2021.

Motion was made by Patrick, seconded by Emel, approving the minutes for the meeting held on 11/8/2021. Motion carried.

ZONING REPORT:

A written and verbal report was submitted by Carmer for the month of November 2021. Mr. Carmer submitted a letter of retirement. He will be retiring effective 12/31/2020. The Committee conveyed their

appreciation of his Zoning/Housing Officer services during his time here in Mannington.

NEW BUSINESS:

Motion was made by Patrick, seconded by Emel, approving the increase funds for the following 2021 contracts: Barber Consulting, William L. Horner, Martin Allen, and Clarke Caton Hintz. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP
RESOLUTION
TRANSFER OF FUNDS**

WHEREAS, various 2021 bills have been presented for payment; and

WHEREAS, it is determined by the Chief Financial Officer that sufficient funds are not available to cover the cost of the bills presented for payment in the respective appropriation;

WHEREAS, N.J.S.A. 40A:4-58 provides the transfer of the amount during the last months of the Fiscal Year any excess from any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Mannington Township that the transfers in the amount of \$2,175.00 between the 2021 Budget Appropriations as follows:

Transfer From:		
Account	Name	Amount
1-01- -121-111	RRM S&W	\$2,175.00
Transfer To:		
1-01- -111-201	Data Processing OE	\$1,750.00
1-01- -130-203	Telephone OE	\$425.00

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

MANNINGTON TOWNSHIP

**RESOLUTION AUTHORIZING AGREEMENT FOR INFORMATION
TECHNOLOGY SERVICES**

WHEREAS, the Township of Mannington has a need for Information Technology Consultant Services, and

WHEREAS, Wesley Barber of Barber Consulting Services is a certified computer consultant, and his company has performed outstanding service for Mannington Township, and

WHEREAS, it is deemed to be an advantage of the Mannington Township Committee that an Agreement be entered into for such purposes, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available under CY2021 Data Processing OE Budget (1-01- -111-201) and pending the successful passage and adoption of the CY2022 Data Processing OE Budget (2-01- -111-201) in an amount not to exceed \$4,500.00, unless approved by the Township Committee, for information technology services for the period of 1/1/2022 through 12/31/2022, and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Mannington Township that the Mayor and the Clerk are hereby authorized to execute an "Agreement for Information Technology Consultant Services" with Barber Consulting Services for the year 2022 at a cost of \$2,625.00 beginning January 1, 2022 and commencing on December 31, 2022.

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

MANNINGTON TOWNSHIP

**RESOLUTION AUTHORIZING A SHARED
SERVICE AGREEMENT WITH THE TOWNSHIP OF PENNSVILLE
FOR ANIMAL POUND SERVICES**

WHEREAS, The Township of Mannington has need of animal pound services to receive animals seized by Mannington Township's Animal Control Officer, and

WHEREAS, the Township of Pennsville currently operates an animal pound, and

WHEREAS, the Township of Pennsville has proposed a two-month contract by which animal pound services would be provided to Mannington Township for a monthly fee of \$700.00 and other conditions that are acceptable to the Mannington Township Committee, for a term commencing on January 1, 2022, and ending on February 28, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mannington, that it hereby authorizes the Mayor and Clerk to enter into the proposed contract pursuant to N.J.S.A. 40A:65-1, et seq., as a shared service agreement with the Township of Pennsville for animal pound services.

Motion was made by Emel, seconded by Patrick, adopting the following-named Ordinance on first reading. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

ORDINANCE NO. 21-06

AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED "AN ORDINANCE FIXING AND CONFIRMING THE SALARIES AND COMPENSATIONS OF CERTAIN APPOINTIVE AND ELECTIVE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANNINGTON IN THE COUNTY OF SALEM, NEW JERSEY BEGINNING JANUARY 1, 1968", ADOPTED FEBRUARY 22, 1968 AND THE AMENDMENTS AND SUPPLEMENTS TO SAID ORDINANCE

A public hearing on Ordinance No. 21-06 was scheduled for December 29, 2021 at 1:30 PM at Mannington Townhall.

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Motion carried.

MANNINGTON TOWNSHIP

**RESOLUTION IN SUPPORT OF
ANNUAL PLANNING INCENTIVE GRANT
(PIG) APPLICATION TO SADC FOR THE
2023 PLANNING ROUND**

WHEREAS, the Mannington Township Committee is aware that the Mannington Township Planning Incentive Grant Administrator is in the process of preparing Mannington Township's annual Planning Incentive Grant application to the New Jersey State Agriculture Development Committee (SADC) for the 2023 planning round pursuant to *N.J.A.C. 2:76-17A.6*, which application will be in the form of a letter as allowed pursuant to email correspondence from SADC dated September 16, 2021; and

WHEREAS, the Mannington Township Committee has reviewed the Planning Incentive Grant Administrator's draft application letter and is satisfied that the letter contains a complete and correct statement of facts, circumstances, and other relevant information pertaining to Mannington Township's Planning Incentive Grant as approved in prior planning rounds; and

WHEREAS, the Mannington Township Committee supports the Planning Incentive Grant application;

NOW, THEREFORE, BE IT RESOLVED that the Mannington Township Committee adopts this resolution as a "resolution of support" to satisfy the requirement for same pursuant to *N.J.A.C. 2:76-17A.6(a)3*.

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Roll call vote as follows:

Asay - yes Patrick - yes Emel - yes

**TOWNSHIP OF MANNINGTON
RESOLUTION AUTHORIZING
2022 MID SALEM COUNTY MUNICIPAL COURT
MEMORANDUM OF UNDERSTANDING (MOU)**

WHEREAS, the Mannington Township Committee has adopted Ordinance No. 11-01, dated March 16, 2011, to establish a joint municipal court with Woodstown Borough, Elmer Borough, Quinton Township and Oldmans Township pursuant to *N.J.S.A. 2B:12-1, et seq.* (referred to as the “Mid Salem County Municipal Court”); and

WHEREAS, the above named municipalities have adopted similar ordinances for such purpose; and

WHEREAS, pursuant to the above cited Ordinance and statute Mannington Township has entered into an agreement on April 6, 2011 with the other named municipalities entitled “Agreement Between the Borough of Woodstown, the Township of Mannington, the Borough of Elmer, the Township of Quinton, and the Township of Oldmans to Establish the Mid Salem County Municipal Court”; and

WHEREAS, pursuant to the above cited Ordinance and Agreement Mannington Township has each year entered into a Memorandum of Understanding (“MOU”) with the other named municipalities, the first of which was entitled “2011 Memorandum of Understanding – Mid Salem County Municipal Court – Woodstown – Mannington – Elmer – Quinton – Oldmans”, in order to confirm matters pertaining to administration of the Mid Salem County Municipal Court for each year from 2011 through 2021, including but not limited to the following:

- Percentage responsibilities for shared expenses;
- Salaries and wages;
- Hours of operation;
- Court schedule;
- Administrative fee apportionment;
- Billing;
- Budget; and
- Vacation policy;

AND WHEREAS, pursuant to the above cited Ordinance and Agreement, the Mannington Township Committee has reviewed and is prepared to enter into an MOU with the other named municipalities for the year 2022 entitled “2022 Memorandum of Understanding – Mid Salem County Municipal Court – Woodstown – Mannington – Elmer – Quinton – Oldmans” in order to confirm matters pertaining to administration of the Mid Salem County Municipal Court for the year 2022;

NOW, THEREFORE, BE IT RESOLVED, by the Mannington Township Committee, as follows:

1. The Mannington Township Committee approves and hereby adopts the “2022 Memorandum of Understanding – Mid Salem County Municipal Court – Woodstown – Mannington – Elmer – Quinton – Oldmans” as the terms and conditions upon which the administrative matters addressed therein shall be governed for the year 2022.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Motion carried.

MANNINGTON TOWNSHIP

**RESOLUTION RECOMMENDING APPOINTMENT OF
MARTIN W. WHITCRAFT AS MUNICIPAL JUDGE
OF THE MID SALEM COUNTY MUNICIPAL COURT
FOR ANOTHER THREE-YEAR TERM
(JANUARY 1, 2022 THROUGH DECEMBER 31, 2024)**

WHEREAS, Martin W. Whitcraft has been appointed and currently serves as the Municipal Judge for the Mid Salem County Municipal Court for a three-year term pursuant to *N.J.S.A. 2B:12-4*, which term began on January 1, 2019 and will continue through December 31, 2021; and

WHEREAS, the Mid Salem County Municipal Court Committee has recommended that each participating municipality endorse the appointment of Martin W. Whitcraft to the position of Municipal Judge for another three-year term that would run from January 1, 2022 through December 31, 2024; and

WHEREAS, the Township Committee of the Township of Mannington agrees with the Mid Salem County Municipal Court Committee's recommendation;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mannington, County of Salem and State of New Jersey, that the Mannington Township Committee hereby accepts the Mid Salem County Municipal Court Committee's recommendation, endorses the appointment of Martin W. Whitcraft as Municipal Judge for another three-year term, and authorizes Mannington Township's representative to the Mid Salem County Municipal Court Committee to:

Take all necessary and appropriate action with other members of the Mid Salem County Municipal Court Committee to convey this recommendation for appointment of Martin W. Whitcraft as Municipal Judge of the Mid Salem County Municipal Court for a three-year term from January 1, 2022, through December 31, 2024, to Hon. Benjamin C. Telsey, A.J.S.C., c/o Ashley Wolk, Salem Municipal Division Manager for Vicinage XV, Gloucester County Courthouse, 19 North Broad Street, Woodbury New Jersey 08096.

The Committee agreed on January 6, 2022 as the date to hold the 2022 Organization Meeting. The meeting will be scheduled to begin at 6:30 with a regular Township Committee meeting immediately following.

CORRESPONDENCE:

1. Mannington Fire Company submitted an Annual Report for the period August 31, 2020 through September 1, 2021.

Motion was made by Emel, seconded by Patrick to accept the report and file. Motion carried.

2. The 2021 TRICO JIF Dividend Announcement and Release Form was received and reviewed.

Motion was made by Patrick, seconded by Emel, to notify JIF to credit the dividend towards the 2022 premium. Roll call vote as follows: Asay - yes, Patrick - yes, Emel - yes

PUBLIC WORKS REPORT:

Patrick gave a verbal Public Works report. The department has all snow fence installed and has cleared roadside drains. The old

dumpsters at the school were picked up. Patrick gave a quote of approximately \$940 for new tires on the Stake Body truck.

OTHER BUSINESS:

Emel reported on the annual TOLACMO meeting regarding the trash/recycle budget and schedule for 2022. The Township's are getting paid for their recyclables as of now. A new truck will be purchased in April of 2022.

Mayor Asay inquired to the CFO about the status on the Mid Salem County Municipal Court billings from Woodstown Borough. He asked Diane to share the Court Audit Sheets with the Elmer Borough CFO.

PUBLIC COMMENT:

This portion was opened and closed by regular motion as there were no comments.

CLOSED SESSION RESOLUTION:

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP COMMITTEE
RESOLUTION FOR CLOSED SESSION**

WHEREAS, the Mannington Township Committee will now conduct a closed session for discussions from which the public may be lawfully excluded pursuant to the Open Public Meetings Act (*N.J.S.A. 10:4-6, et seq.*);

NOW, THEREFORE, BE IT RESOLVED, by the Mannington Township Committee, as follows:

1. The public shall be excluded from the closed session discussions which are the subject of this resolution.
2. The general nature of the subjects to be discussed during the closed session is as follows: **Matters involving pending or anticipated litigation and/or contract negotiations in which Mannington Township is or may become a party, and matters falling within the attorney-client privilege to the extent that confidentiality is required in order for the attorney to exercise the attorney's ethical duties as a lawyer, with respect to the Salem Medical Center redevelopment area and Mannington Township's affordable housing obligations.**
3. The discussions conducted during the closed session will be disclosed to the public as follows:
 - a. with respect to matters involving pending or anticipated litigation, after such matters have been resolved and any periods of appeal have expired;
 - b. with respect to other matters, when the need for confidentiality no longer exists.
4. No action will be taken during the closed session, but action may be taken following the closed session.

The meeting was opened to the public.

REPORTS :

The following reports were filed:

Tax Collector reported receipts for November in the amount of \$1,042,150.68.

Mid-Salem County Court submitted one (1) check in the amount of \$1,207.92 for fines received in November.

Registrar's receipts for November totaled \$1,358.00.

There were no dog licenses issued in November.

Finance reported receipts of \$423,885.52 for the month of November.

There being no further business to transact, the mayor adjourned the meeting by regular motion at 9:00 PM.

Respectfully Submitted,

Esther A. Mitchell, Clerk

December 06, 2021 NO QUORUM