

Townhall
December 17, 2020

The Mannington Township Close-Out meeting was called to order by Mayor Asay at 4:00 PM. The following were in attendance: Asay, Patrick, Emel, Horner, Mitchell, Bowman, Patti Davis and Bethanne Patrick.

Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

Motion was made by Patrick, seconded by Emel, approving the attached bill list for payment. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

Beginning with computer check number 16584, ending computer check number 16609. Beginning with payroll check number 6767, ending payroll check number 6784.

Storm Recovery Trust

12/17/20 ck. #1062 \$ 4,400.00 Comerford Construction LLC

CFO submitted a Summary Budget Status sheet as of December 17, 2020.

OLD/NEW BUSINESS:

Motion was made by Patrick, seconded by Emel, opening the public hearing on Ordinance #20-03 "Salary Amendment". There being no comments, motion was made by Emel, seconded by Patrick, closing the public hearing.

Motion was made by Emel, seconded by Patrick, adopting the following-named ordinance on second and final reading. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

ORDINANCE NO. 20-03

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED
"AN ORDINANCE FIXING AND CONFIRMING THE SALARIES AND
COMPENSATIONS OF CERTAIN APPOINTIVE AND ELECTIVE OFFICERS
AND EMPLOYEES OF THE TOWNSHIP OF MANNINGTON IN THE COUNTY
OF SALEM, NEW JERSEY BEGINNING JANUARY 1, 1968", ADOPTED FEBRUARY 22, 1968
AND THE AMENDMENTS AND SUPPLEMENTS TO SAID ORDINANCE**

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING CANCELLATION OF CERTAIN PROPERTY TAXES WITH DELINQUENT
BALANCES FOR TAX YEAR 2020 UNDER \$10.00 OR LESS**

WHEREAS, the governing body of the Township of Mannington finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars; and

WHEREAS, the governing body further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars; and

WHEREAS, the governing body further finds and declares that it is in the best interest of the citizens of the Township of Mannington for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than Ten (\$10.00) Dollars in accordance with N.J.S.A. 40A:5-17.1;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Mannington, County of Salem, and State of New Jersey, that Municipal Tax Collector, Suzanne D. Pierce, is hereby authorized to process the cancellation of tax refunds or delinquencies of less than Ten (\$10.00) Dollars during the calendar year of 2020 in accordance with N.J.S.A. 40A:5-17.1.

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING THE TRANSFER OF CREDITS ON
REAL ESTATE TAXES IN THE TOWNSHIP OF MANNINGTON
FOR THE YEAR 2020**

WHEREAS, THE TAX COLLECTOR OF MANNINGTON TOWNSHIP has certified to the Township Committee that certain persons need to have overpayments transferred to the year 2021; and

WHEREAS, THE TAX COLLECTOR OF MANNINGTON TOWNSHIP has certified to the Township Committee that certain persons are entitled to have certain real estate tax credits transferred for various reasons; and

NOW, THEREFORE, BE IT RESOLVED, that the appropriate officials of Mannington Township, County of Salem, and State of New Jersey, authorize any credits in the form of overpayment and/or duly authorized deductions to be applied to real property taxes shall be transferred to and applied to real property taxes for the identical premises as listed for the year 2021.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Motion carried.

**MANNINGTON TOWNSHIP
RESOLUTION ADOPTING HEALTH SAFETY PROCEDURES FOR TOWNSHIP
MEETINGS DURING COVID-19 PANDEMIC**

WHEREAS, The Township of Mannington recognizes the current coronavirus pandemic, which presents a new set of challenges and risks for public employers, and

WHEREAS, the Township Committee wishes to ensure, to the best of their ability, that all elected officials, appointed officials, employees, and visitors who are present at Township Committee meetings/workshops do their part, as recommended by the CDC, to keep themselves and others around them as safe as possible from spreading and/or contracting the virus, and

WHEREAS, the Township Committee, by this resolution, has proposed a policy for all persons attending Township meetings/workshops the requirements of wearing a mask, distancing from each other the recommended six feet, to the maximum extent possible, and not attending the meetings if you are sick or have been exposed to another who has been diagnosed with a positive coronavirus (COVID-19) test, and

WHEREAS, the Township Committee will make the necessary allowances and considerations for those who cannot wear masks during Township meetings due to personal health matters, and

WHEREAS, face masks, hand sanitizer, and hot water and soap will be made available for all in attendance.

NOW, THEREFORE, BE IT RESOLVED, by the adoption of this resolution, the Township Committee of the Township of Mannington hereby considers the contents of this resolution a Township Meeting Policy for the duration of the coronavirus (COVID-19) pandemic.

Motion was made by Patrick, seconded by Emel, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING AGREEMENT FOR ANIMAL CONTROL SERVICES

WHEREAS, the Township of Mannington has a need for a certified Animal Control Officer for the year 2021, and

WHEREAS, Edmund H. Shimp, Jr. (Ned) of Pilesgrove is a certified animal control officer, and

WHEREAS, it is deemed to be in the public interest and advantage of the residents of Mannington Township that an Agreement be entered into for such purposes, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds will be available, pending successful passage and adoption, under CY2021 Dog Regulation/Animal Control Budget (1-01- -126-201). In a total amount of \$4,200.00 for animal control services for the period of 1/1/2021 through 12/31/2021, and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Mannington Township that the Mayor and the Clerk are hereby authorized to execute an "Agreement for Animal Control Services" with Edmund H. Shimp, Jr. (Ned) for the year 2021 at a cost of \$350.00 per month.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING AGREEMENT FOR INFORMATION
TECHNOLOGY SERVICES

WHEREAS, the Township of Mannington has a need for an Information Technology Consultant, and

WHEREAS, Wesley Barber of Barber Consulting Services is a certified computer consultant, and has performed outstanding service for Mannington Township, and

WHEREAS, it is deemed to be an advantage of Mannington Township that an Agreement be entered into for such purposes, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available under CY2020 Data Processing OE Budget (0-01- -111-201) and pending the successful passage and adoption of the CY2021 Data Processing OE Budget (1-01- -111-201) in an amount not to exceed \$4,500.00, unless approved by the Township Committee, for information technology services for the period of 1/1/2021 through 12/31/2021, and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Mannington Township that the Mayor and the Clerk are hereby authorized to execute an "Agreement for Information Technology Consultant Services" with Barber Consulting Services for the year 2021 at a cost of \$2,625.00 beginning January 1, 2021 and commencing on December 31, 2021.

Mayor Asay spoke with new tax assessor employee, Nina Acton, inquiring about any interest in taking tax assessor classes. Ms. Acton was very interested. She researched and found classes begin with Rutgers in January 2021. The cost for the first class is \$760.00.

Motion was made by Emel, seconded by Patrick, to reimburse Ms. Acton upon showing a certificate of successful completion after completion of each class. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

OTHER BUSINESS: 1. Mayor Asay said he was asked by a member of the Salem Medical Center Board to be a member as per the agreement with CHA. He

accepted a two-year term and said it would go to another member of the Township Committee when the next term is due. Since this time, he had clarified to him that the Township Committee appoints a representative to the board, the board does not choose. Asay wondered if he would have to exclude himself with any decision-making processes on the board. Horner recommended that it not be a Township Committee member on the board, but someone the Committee designates. The Committee had no further comments at this time and the topic was tabled.

2. The NJ Dept. of Agriculture requested permission to access and inspect the old township landfill to inspect for the presence of the Spotted Lanternfly. This moth type species likes trees called "Tree of Heaven" and there is one located at the old landfill. Mayor Asay granted permission for access. They stated they will provide the township with an access agreement and a document requesting permission to treat or kill the tree if the "Spotted Lanternfly" was present.

3. Patrick stated the roof work as per contract was completed, however, they noticed some shingles missing in other areas and Comerford Construction said they will come back and place shingles in those places. Clarification was given that Patrick received the fuel logs quarterly.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

**MANNINGTON TOWNSHIP
RESOLUTION TRANSFER OF FUNDS**

WHEREAS, various 2020 bills have been presented for payment; and

WHEREAS, it is determined by the Chief Financial Officer that sufficient funds are not available to cover the cost of the bills presented for payment in the respective appropriation;

WHEREAS, *N.J.S.A. 40A:4-58* provides the transfer of the amount during the last months of the Fiscal Year any excess from any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Mannington Township that the transfers in the amount of \$6,200.00 between the 2020 Budget Appropriations as follows:

Transfer From Account:	Name	Amount
0-01- -121-111	RRM S&W	\$6,200.00
Transfer To:		
0-01- -111-201	Data Processing OE	\$3,000.00
0-01- -130-201	Street Lighting OE	\$3,200.00

Mayor Asay spoke briefly on CHA and the township's ongoing efforts to complete the hospital process by December 31, 2020. Current documents will be forwarded via email to Patrick and Emel for review.

The Committee discussed upcoming appointments for the year 2021. Mayor Asay announced the court will have a new public defender, Jason Polluck.

Public portion of the meeting was opened and closed by regular motion, with no comments.

There being no further business to transact, the Mayor adjourned the meeting by regular motion at 4:50 PM.

Respectfully Submitted,

Esther A. Mitchell, Clerk