

Townhall
January 7, 2021

The Mannington Township Committee meeting was called to order by Mayor Asay at 7:09 PM following Reorganization meeting. The following were in attendance: Asay, Patrick, Patti Davis, Horner (via telephone), Diane Bowman, resident: Bethanne Patrick.

Deputy Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

Motion was made by Patrick, seconded by Asay, approving the attached bill list for payment. Checks will be issued as soon as the Finance Department completes required end/beginning of year transactions regarding the Edmunds finance program. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

Motion was made by Patrick, seconded by Asay approving the minutes for the meeting held on 12/3/20. Motion carried.

ZONING REPORT:

Asay reviewed the Zoning Report provided by Carmer for December 2020 and the 2020 Zoning/Housing Record.

NEW BUSINESS:

Motion was made by Patrick, seconded by Asay, adopting the following-named ordinance on first reading. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
ORDINANCE No. 21-01
CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

A Public Hearing was scheduled for February 4, 2021 at 6:30 pm.

A motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING MILEAGE REIMBURSEMENT
FOR TOWNSHIP EMPLOYEES FOR THE YEAR 2021**

BE IT RESOLVED, that the Township Committee of the Township of Mannington does hereby establish the mileage reimbursement rate of \$.56 per mile for Township officials who incur official mileage when they are obligated to drive their own vehicles on Township business. Said payment shall be made only after submission, review, and approval of the appropriate voucher.

Motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING A SHARED
SERVICE AGREEMENT WITH THE TOWNSHIP OF PENNSVILLE
FOR ANIMAL POUND SERVICES**

WHEREAS, The Township of Mannington has need of animal pound services to receive animals seized by Mannington Township's Animal Control Officer, and

WHEREAS, the Township of Pennsville currently operates an animal pound, and

WHEREAS, the Township of Pennsville has proposed a one-year contract by which animal pound services would be provided to Mannington Township for a monthly fee of \$700.00 and other conditions that are acceptable to the Mannington Township Committee, for a term commencing on January 1, 2021, and ending on December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mannington, that it hereby authorizes the Mayor and Clerk to enter into the proposed contract pursuant to N.J.S.A. 40A:65-1, et seq., as a shared service agreement with the Township of Pennsville for animal pound services.

Motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call as follows:

Asay - yes Patrick - yes Emel - absent

**MANNINGTON TOWNSHIP
Resolution Appointing A
Risk Management Consultant
Gloucester, Salem, Cumberland Counties
Municipal Joint Insurance Fund**

WHEREAS, the Governing Body of Mannington Township is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the JIF Bylaws indicate a fee Not to Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Mannington Township does hereby appoint George R. Reese of Henry D. Young, Inc. as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**Risk Management Consultant Agreement
Gloucester, Salem, Cumberland Counties
Municipal Joint Insurance Fund**

This Agreement, entered into this 7th day of January, between the Township of Mannington (hereinafter referred to as the "Municipality") and Henry D. Young, Inc. Insurance Agency, a Corporation of the State of New Jersey, and George R. Reese, the responsible agent, having their principal office located at 216 E. Broadway, Salem, NJ 08079 (hereinafter referred to as the "Consultant").

WHEREAS, the Consultant has offered the services to the Municipality as the Professional Risk Management Consultant as required in the Bylaws of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund; and

WHEREAS, the Municipality desires to contract for these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held on January 7, 2021;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth in this Agreement, agree as follows:

1. For and in consideration of the compensation set forth in Paragraph 3 of this Agreement, the Consultant hereby agrees in consultation with the Municipality to provide Professional Risk Management services to the Municipality as follows:
 - A) The Consultant shall assist the MUNICIPALITY in identifying its insurable exposures and shall recommend professional methods to reduce, assume or transfer the risk of loss.
 - B) The Consultant shall assist the MUNICIPALITY in understanding and selecting the various types of coverage and limits available from the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.
 - C) The Consultant shall review with the MUNICIPALITY any additional types of coverage that the Consultant believes the MUNICIPALITY should purchase that are not available from the Fund.

The Consultant shall purchase and bind any additional types of coverage authorized by the MUNICIPALITY.

- D) The Consultant shall assist the MUNICIPALITY in the preparation of applications, statements of values and other documents requested by the Fund. However, this Agreement does not include any appraisal work by the Consultant.
- E) The Consultant shall review the MUNICIPALITY's annual assessment as prepared by the Fund, and shall assist the MUNICIPALITY in the preparation of its annual insurance budget.
- F) The Consultant shall review the loss and engineering reports for the MUNICIPALITY, and shall assist the Safety Committee in its loss containment objectives within the MUNICIPALITY.
- G) The Consultant shall attend and actively participate in the MUNICIPALITY's Safety Committee activities and meetings, and shall present information to the Safety Committee on Safety related topics.
- H) The Consultant shall attend the MUNICIPALITY's Member Accident Review Panel meetings and assist the MUNICIPALITY in determining the cause of accidents. The Consultant shall suggest any remedial actions necessary to avoid future accidents.
- I) The Consultant shall assist the MUNICIPALITY in determining the necessary training for each employee in each Municipal Department based upon the employee's job description and in accordance with OSHA and other governmental regulations.
- J) The Consultant shall assist the MUNICIPALITY in scheduling employee training, both internal and external, including the tracking of course attendance and completion of course requirements.
- K) The Consultant shall review the MUNICIPALITY's loss data on a regular basis and prepare reports to the MUNICIPALITY on recent losses, open claims, and loss trends.
- L) The Consultant shall assist the MUNICIPALITY by reporting to the Fund changes in exposures including the deletion and addition of vehicles, equipment, and properties and the contracting of Municipal services to third parties.
- M) The Consultant shall assist the MUNICIPALITY and Fund professionals in the annual renewal process including the gathering and verification of exposure data.
- N) The Consultant shall order Certificates of Insurance from the Fund.
- O) The Consultant shall review Certificates of Insurance received by the MUNICIPALITY.
- P) The Consultant shall review proposed contracts between the MUNICIPALITY and organizations and contractors to verify that the appropriate indemnification and hold harmless language is contained in the Contract and that the Certificate of Insurance Guidelines are being followed.
- Q) The Consultant shall evaluate and advise the MUNICIPALITY on the risk management aspects of public events being staged or sponsored by the MUNICIPALITY.
- R) The Consultant shall review the annual coverage documents to verify the accuracy of the policies.
- S) The Consultant shall respond to questions regarding coverage from the MUNICIPALITY's officials.
- T) The Consultant shall actively attend and participate on the Fund Subcommittees as authorized by the Fund Bylaws.
- U) The Consultant shall regularly attend the Monthly Executive Committee meetings of the Fund.
- V) The Consultant shall execute and file with the MUNICIPALITY, as part of this agreement, and the Executive Director's office a copy of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund Confidentiality Agreement.
- W) The Consultant shall at least twice annually, prepare and present a written report to the Governing Body of the MUNICIPALITY outlining the MUNICIPALITY's Insurance and Safety Program.
- X) The Consultant shall perform any other services required by the Fund's Bylaws.

2. The term of this Agreement shall be for a period of **one (1) year commencing the first day of January, 2021**, or from the effective date of coverage, unless this Agreement is terminated as set forth in Paragraph 5 of this Agreement.
3. The Fund Bylaws allow the Municipality to pay its Consultant for services rendered no more than 6% of the Municipalities gross assessment; therefore, the Municipality authorizes the Fund to pay its Consultant, as compensation for services rendered, 6% of the Municipality's gross assessment. Said fee shall be paid to the Consultant within thirty (30) days of the payment of the Municipality's assessment to the Fund. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
4. For any type of coverage that is authorized by the Municipality, to be purchased outside of the coverage offered by the Fund, the Consultant shall receive as his full compensation, the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Paragraph 3 of this Agreement.
5. Either party may cancel this Agreement at any time by notifying the other party, in writing, of their intention to terminate this Agreement. The termination shall be effective on the ninetieth day after service of the notice. The compensation provided for in Paragraph 3 shall be pro-rated to the date of termination.

Motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call vote as follows:

Asay - yes
 Patrick - yes
 Emel - absent

**TOWNSHIP OF MANNINGTON
 RESOLUTION AUTHORIZING
 2021 MID SALEM COUNTY MUNICIPAL COURT
 MEMORANDUM OF UNDERSTANDING (MOU)**

WHEREAS, the Mannington Township Committee has adopted Ordinance No. 11-01, dated March 16, 2011, to establish a joint municipal court with Woodstown Borough, Elmer Borough, Quinton Township and Oldmans Township pursuant to *N.J.S.A. 2B:12-1, et seq.* (referred to as the "Mid Salem County Municipal Court"); and

WHEREAS, the above-named municipalities have adopted similar ordinances for such purpose; and

WHEREAS, pursuant to the above cited Ordinance and statute Mannington Township has entered into an agreement on April 6, 2011 with the other named municipalities entitled "Agreement Between the Borough of Woodstown, the Township of Mannington, the Borough of Elmer, the Township of Quinton, and the Township of Oldmans to Establish the Mid Salem County Municipal Court"; and

WHEREAS, pursuant to the above cited Ordinance and Agreement Mannington Township has each year entered into a Memorandum of Understanding ("MOU") with the other named municipalities, the first of which was entitled "2011 Memorandum of Understanding - Mid Salem County Municipal Court - Woodstown - Mannington - Elmer - Quinton - Oldmans", in order to confirm matters pertaining to administration of the Mid Salem County Municipal Court for each year from 2011 through 2020, including but not limited to the following:

- Percentage responsibilities for shared expenses;
- Salaries and wages;
- Hours of operation;
- Court schedule;
- Administrative fee apportionment;
- Billing;
- Budget; and
- Vacation policy;

AND WHEREAS, pursuant to the above cited Ordinance and Agreement, the Mannington Township Committee has reviewed and is prepared to enter into an MOU with the other named municipalities for the year 2021 entitled "2021 Memorandum of Understanding - Mid Salem County Municipal Court - Woodstown - Mannington - Elmer - Quinton - Oldmans" in order to confirm matters pertaining to administration of the Mid Salem County Municipal Court for the year 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Mannington Township Committee, as follows:

1. The Mannington Township Committee approves and hereby adopts the "2021 Memorandum of Understanding - Mid Salem County Municipal Court - Woodstown - Mannington - Elmer - Quinton - Oldmans" as the terms and conditions upon which the administrative matters addressed therein shall be governed for the year 2021.

Motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call vote as follows:

Asay - yes
 Patrick - yes
 Emel - absent

**MANNINGTON TOWNSHIP
 RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
 OPEN CONTRACT FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Mannington has a need to enter into a contract for the services of special counsel to represent the Township with respect to a redevelopment project involving property within Mannington Township that was the former site of The Memorial Hospital of Salem County; and

WHEREAS, the Municipal Clerk has determined and certified in writing that the value of the contract may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year from the date of the contract, and may be extended as approved by the Township Committee; and

WHEREAS, McManimon, Scotland & Baumann, LLC has submitted a proposed Agreement, indicating that they will provide the necessary services as stated in the Agreement, and

WHEREAS, McManimon, Scotland & Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mannington in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2021 Legal OE Budget (1-01- -105-201) in an amount not to exceed \$2,500.00, unless authorized by the Township Committee, for Redevelopment Counsel for general legal services for the period of 1/1/21 - 12/31/21.

WHEREAS, other fees for services to be provided by McManimon, Scotland & Baumann, LLC will be paid or reimbursed to the Township pursuant to an escrow agreement between the Township and Community Healthcare Associates, LLC, and therefore no certification of funds for said escrow is necessary from the Mannington Township CFO; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mannington authorizes the Mayor (or Deputy Mayor) and Clerk to enter into a contract with McManimon, Scotland & Baumann, LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notice of this contract award be published as required by *N.J.S.A.* 40A:11-5.

Motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Mannington has a need to enter into a contract for planning services related to land use and development, transfer of development rights, farmland/open space preservation, redevelopment, affordable housing, master planning, site planning and subdivision of land, zoning, related matters in the Township of Mannington, implementation of a Planning Incentive Grant, and

WHEREAS, the Municipal Clerk has determined and certified in writing that the value of the contract may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year from the date of the contract, and may be extended as approved by the Township Committee; and

WHEREAS, Michael F. Sullivan of Clarke Caton Hintz has submitted a proposed Agreement, indicating that they will provide the necessary services as stated in the Agreement for Professional Services, and

WHEREAS, Michael F. Sullivan has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mannington in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2021 Planning Board OE Budget (1-01- -110-201) in an amount not to exceed \$2,500.00, unless authorized by the Township Committee and Master Plan Re-Exam (9-01-55-002-001) in the amount not to exceed \$10,000.00, unless authorized by the Township Committee with respect to Planning Services for the period of 1/1/21 - 12/31/21.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mannington authorizes the Mayor and Committee to enter into a contract with Michael F. Sullivan of Clarke Caton Hintz as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notice of this contract award be published as required by NJSA 40A:11-5.

Motion was made by Patrick, seconded by Asay, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Mannington has a need to enter into a contract for the services of special counsel to represent the Township in Real Estate Tax Appeal matters; and

WHEREAS, the anticipated term of this contract is one year from the date of the contract, and may be extended as approved by the Township Committee; and

WHEREAS, Martin Allen of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has submitted a proposed Agreement, indicating that they will provide the necessary services as stated in the Agreement for Professional Services, and

WHEREAS, Martin Allen, has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not

made any reportable contributions to a political or candidate committee in the Township of Mannington in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2021 Assessment of Taxes OE Budget (1-01- -103-201) in an amount not to exceed \$2,500.00 for Township Tax Court Appeals Attorney for legal services for the period of 1/1/21 - 12/31/21, unless so authorized by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mannington authorizes the Mayor and Township Committee to enter into a contract with Martin Allen of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notice of this contract award be published as required by NJSA 40A:11-5.

Motion was made by Asay, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Mannington has a need to enter into a contract for counsel to assist the Township in addressing its responsibilities with respect to affordable housing obligations; and

WHEREAS, the anticipated term of this contract is one year from the date of the contract, and may be extended as approved by the Township Committee; and

WHEREAS, Jeffrey R. Surenian and Associates, LLC has submitted a proposed Agreement, indicating that they will provide the necessary services as stated in the Agreement for Professional Services, and

WHEREAS, Jeffrey R. Surenian and Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mannington in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the Township CMFO has certified that sufficient and legally appropriated funds are available pending the successful passage

and adoption of the CY2021 Defensive Law Suits Budget (1-01- -105-202) in an amount not to exceed \$2,500.00 for Special Counsel services for the period of 1/1/21 - 12/31/21.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mannington authorizes the Mayor and Township Committee to enter into a contract with Jeffrey R. Surenian and Associates, LLC as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notice of this contract award be published as required by NJSA 40A:11-5.

Motion was made by Asay, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - absent

**MANNINGTON TOWNSHIP
RESOLUTION APPOINTING A MUNICIPAL ENGINEER FOR A THREE-YEAR TERM FOR
YEARS 2020, 2021 AND 2022 AND AUTHORIZING THE AWARD OF A NON-FAIR-AND-OPEN
CONTRACT FOR MUNICIPAL ENGINEER SERVICES FOR YEAR 2020**

WHEREAS, *N.J.S.A.* 40A:9-140 requires the Township Committee to appoint a municipal engineer for a three-year term of office; and

WHEREAS, *N.J.S.A.* 40A:11-1, *et seq.*, requires a separate contract for each year of the three-year municipal engineer appointment term; and

WHEREAS, the Municipal Clerk has determined and certified in writing that the value of the contract for each year comprising the three-year term of the municipal engineer may exceed \$17,500; and,

WHEREAS, Carl R. Gaskill, PE, PLS, PP & CME of the firm of Fralinger Engineering, PA (hereafter "Carl R. Gaskill"), has submitted a proposal to provide municipal engineer services to Mannington Township for a three-year term for the years 2020, 2021 and 2022, which proposal consists of three (3) proposed one-year Contracts (i.e., one contract for each year of the three-year term), indicating that Carl R. Gaskill will provide the necessary municipal engineer services for each year of the three-year term as stated in the proposed Contracts, and

WHEREAS, Carl R. Gaskill has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Mannington in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract, and

WHEREAS, the CMFO of the Township of Mannington has certified that sufficient and legally appropriated funds are available pending the successful passage and adoption of the CY2020 Engineering OE Budget (0-01- -107-201) in an amount not to exceed \$2,500.00, unless authorized by the Township Committee, for engineering services for the period of 1/1/20 - 12/31/20.

WHEREAS, as required by *N.J.S.A.* 40A:11-1, *et seq.*, the Township Committee will consider Carl R. Gaskill's proposed 2021 municipal engineer Contract for approval and signature at the Township

Committee's 2021 reorganization meeting, and will consider Carl R. Gaskill's proposed 2022 municipal engineer Contract for approval and signature at the Township Committee's 2022 reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mannington hereby appoints Carl R. Gaskill, PE, PLS, PP & CME of the firm of Fralinger Engineering, PA, as the municipal engineer for Mannington Township for a three-year term for the years 2020, 2021 and 2022, and authorizes the Mayor and Clerk to enter into the proposed Contract with Carl R. Gaskill, PE, PLS, PP & CME of the firm of Fralinger Engineering, PA, for the year 2020 (i.e., the first year of the three-year term), subject to final review by the Township Solicitor; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that notice of this contract award be published as required by *N.J.S.A. 40A:11-5*.

CORRESPONDENCE :

- 1) AC Electric - The township received notification packet for the upcoming vegetation management activities for various locations within the township. Ownership of affected areas will be notified prior to work being done and will have an opportunity to discuss any issues with them.
- 2) Verizon PEG Program - information was reviewed by committee for the Public, Education and Government (PEG) programming and the need to address/resolve signal quality and outage issues. The Verizon National Network Management Center (NNMC) is available to PEG Program providers should PEG signal quality or outage issues occur.
- 3) Andrew Buzby, Planning Board Member Resignation - Don Asay, Mayor read the letter of resignation from Andrew Buzby, Planning Board Member. Motion was made by Asay, seconded by Patrick to accept letter of resignation with regrets. Motion carried.

PUBLIC WORKS REPORT :

Patrick gave a verbal report for December 2020. Patrick reported that the septic project for the OEM Building will be done by our Public Works department in the spring. Robert Burden is still working on the

written part of his CDL license. Mayor Asay reported that the Mr. Guy, Contractor for the Marshalltown Road project informed them that the road will not be done until spring of this year due to the change in weather.

PUBLIC COMMENT:

Motion was made by Asay, seconded by Patrick opening Public Comment portion of the meeting. Resident Bethanne Patrick expressed her sentiments for the upcoming year. Motion was made by Patrick, seconded by Asay to close Public Comment. Motion carried.

REPORTS:

The following reports were filed:

Tax Collector reported receipts for December in the amount of \$153,164.97.

Mid-Salem County Court submitted a check in the amount of \$838.18 for fines received in December.

Mid-Salem County Court submitted two checks in the amounts of \$10.00 and \$17.10 for seven (7) stale-dated, then voided, checks escheated to the Township.

Registrar's receipts for December totaled \$891.00.

There were no dog licenses issued in December.

Finance reported receipts of \$204,067.14 for the month of December.

There being no further business to transact, the Mayor adjourned the meeting by regular motion at 7:40 PM.

January 11, 2021 NO QUORUM
January 25, 2021 NO QUORUM
February 1, 2021 NO QUORUM

Respectfully Submitted,

Patti L. Davis, Deputy Clerk