

Townhall
June 29, 2020

The Mannington Township Committee meeting was called to order by Mayor Asay at 5:30 PM. The following were in attendance: Asay, Patrick, Emel, Horner, Carmer, Bowman, Mitchell, Davis, Paul Forlenza, JIF Executive Director and Henry Reese, JIF Risk Management Consultant.

Clerk certified that this meeting had been advertised in accordance with the Sunshine Law.

Motion was made by Patrick, seconded by Emel, approving the attached bill list for payment. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

Beginning with computer check number 16327, ending computer check number 16357. Beginning with payroll check number 6541, ending payroll check number 6559.

CFO submitted a Report of Reconciled Cash Balances for month ending June 12, 2020 and a Summary Budget Status as of June 29, 2020.

ZONING REPORT:

Carmer gave a verbal and written report for June 2020. Report filed.

Carmer left the meeting.

Paul Forlenza, JIF Executive Director addressed the Committee as the township is up for renewal with the JIF in January 2021. He handed out a booklet with the 2019 State of the Fund Snapshot and the 2020 Member Visitation Program Update. He reviewed the township's history. Mayor Asay inquired as to the loss it showed for 2019 since no employee could remember a claim for 2019. Forlenza said he would look in to it and let us know. The Township's assessment went from \$38,559 in 2018 (last renewal) up to \$42,121 for 2021. This increase is due to new exposures that have developed in the last twelve (12) months. New

exposures consisted of: COVID-19, Sexual Abuse and Molestation (SAM) Legislation, Firefighters Cancer Presumption and growing cyber threats. There are training programs for employees and updated policies and procedures to be adopted by June 1, 2021. In conclusion, JIF programs reduce municipal risk, save municipalities money and are tailored to all areas within a municipality. The Committee thanked Mr. Forlenza for visiting Mannington.

Motion was made by Emel, seconded by Asay, approving the minutes for the meeting held on 6/4/2020. Motion carried.

OLD BUSINESS:

Mayor Asay gave an update on the PIG. Mahalik/Eddis have accepted the offered price for preservation and after they sign the contract, they will drop it off at townhall. SADC inquired as to any required additional right-of-way on Bassett Road. The Committee does not see the need for any additional right-of-way, other than what is currently there. The Tuft Farm and Casper Farm applications are being processed for 2020.

NEW BUSINESS:

Motion was made by Emel, seconded by Patrick, adopting on the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

MANNINGTON TOWNSHIP
RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN
THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Mannington (hereinafter the "MUNICIPALITY") is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2021 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

Motion was made by Emel, seconded by Patrick, adopting the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

**MANNINGTON TOWNSHIP
RESOLUTION REQUESTING APPROVAL OF ITEMS
OF REVENUE AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Mannington Township in the County of Salem, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$8,636.56 which is now available from the State of New Jersey, Clean Communities Grant in the amount of \$8,636.56 and

BE IT FURTHER RESOLVED, that the like sum of \$8,636.56 hereby appropriated under the caption Clean Communities Grant, and

BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey, Clean Communities Grant in the amount of \$8,636.56.

Motion was made by Emel, seconded by Patrick, adopting on the following resolution. Roll call vote as follows:

Asay - yes
Patrick - yes
Emel - yes

**MANNINGTON TOWNSHIP
RESOLUTION REQUESTING APPROVAL OF ITEMS
OF REVENUE AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Mannington Township in the County of Salem, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$666.83 which is now available from the State of New Jersey, Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund in the amount of \$666.83 and

BE IT FURTHER RESOLVED, that the like sum of \$666.83 is hereby appropriated under the caption Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund Grant, and

BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey, Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund in the amount of \$666.83.

A quote was submitted by Mannington Electric for replacing the nine (9) existing light fixtures in the Clerk's Office with new LED light fixtures at the price of \$1,050.00. A second quote was submitted

by Mannington Electric to refit the same nine(9)existing light fixtures by removing existing ballasts and installing LED lamps at the price of \$8.00.00. Patrick stated he would like to get a second quote on refitting the existing lamps with LED lamps.

Motion was made by Patrick, seconded by Emel, approving of the lowest quote received for retrofitting the existing lamps up to \$800.00. Motion carried.

Patrick gave a verbal Public Works report. Patrick ordered a laptop for the department. Asay thanked the Public Works Dept. for watering the trees that the railroad planted on the right-of-way by the closed landfill. Payment for Omni, the recycling receiver, was discussed.

OTHER BUSINESS: Asay reported on the Wind Port(to be located in LAC Twp.) teleconference. He then reminded everyone of the upcoming events: 7/3/20 Twp. offices closed in observance of Independence Day, 7/7/20 Primary Election Day, 7/27/20 August Twp. Committee meeting moved to this date at 5:30 pm.

PUBLIC COMMENT:

Public Comment period was opened and closed by regular motion as there were no comments.

REPORTS:

The following reports were filed:

Tax Collector reported receipts for June in the amount of 153,007.54.

Mid-Salem County Court submitted a check in the amount of \$675.57 for fines received in June.

Registrar's receipts for June totaled \$1,071.50.

Four (4) dog licenses were issued in June with receipts totaling \$118.00.

Finance reported receipts of \$163,588.30 for the month of June.

There being no further business to transact, the Mayor adjourned the meeting by regular motion at 6:30 PM.

Respectfully Submitted,

Esther A. Mitchell, Clerk

July 06, 2020	NO QUORUM
July 13, 2020	NO QUORUM
July 20, 2020	NO QUORUM

*August 3, 2020 Twp. Comm. Meeting moved to July 27, 2020 @ 5:30 pm.